

**Ministry of Higher Education and
Scientific Research Scientific
Supervision and Scientific Evaluation
Apparatus
Directorate of Quality Assurance and
Academic Accreditation
Accreditation Department**



Academic Program and Course Description Guide

Introduction:

The educational program is a well-planned set of courses that include procedures and experiences arranged in the form of an academic syllabus. Its main goal is to improve and build graduates' skills so they are ready for the job market. The program is reviewed and evaluated every year through internal or external audit procedures and programs like the External Examiner Program.

The academic program description is a short summary of the main features of the program and its courses. It shows what skills students are working to develop based on the program's goals. This description is very important because it is the main part of getting the program accredited, and it is written by the teaching staff together under the supervision of scientific committees in the scientific departments.

This guide, in its second version, includes a description of the academic program after updating the subjects and paragraphs of the previous guide in light of the updates and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly), as well as the adoption of the academic program description circulated according to the letter of the Department of Studies T 3/2906 on 3/5/2023 regarding the programs that adopt the Bologna Process as the basis for their work.

In this regard, we can only emphasize the importance of writing an academic programs and course description to ensure the proper functioning of the educational process.

Concepts and terminology:

Academic Program Description: The academic program description provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course Description: Provides a brief summary of the most important characteristics of the course and the learning outcomes expected of the students to achieve, proving whether they have made the most of the available learning opportunities. It is derived from the program description.

Program Vision: An ambitious picture for the future of the academic program to be sophisticated, inspiring, stimulating, realistic and applicable.

Program Mission: Briefly outlines the objectives and activities necessary to achieve them and defines the program's development paths and directions.

Program Objectives: They are statements that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum Structure: All courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna Process) whether it is a requirement (ministry, university, college and scientific department) with the number of credit hours.

Learning Outcomes: A compatible set of knowledge, skills and values acquired by students after the successful completion of the academic program and must determine the learning outcomes of each course in a way that achieves the objectives of the program.

Teaching and learning strategies: They are the strategies used by the faculty members to develop students' teaching and learning, and they are plans that are followed to reach the learning goals. They describe all classroom and extra-curricular activities to achieve the learning outcomes of the program.

Academic Program Description Form

University Name:

Faculty/Institute: Hillah University College

Scientific Department: law

Academic or Professional Program Name: Bachelor of Law

Final Certificate Name: Bachelor of Law

Description Preparation Date: 2-04-2024

File Completion Date: 2-04-2024

Signature:

Head of Department

Name:

Date:

Sign

ature:

Scientific Associate

Name:

Date:

The file is checked by:

Department of Quality

Assurance and University

Performance

Director of the Quality

Assurance and University

Performance Department:

Date:

Signature:

Approval of the Dean

1. Program Vision

The Faculty of Arts aspires to be one of the best scientific institutions with regard to quality assurance and accreditation, based on the great contributions of its scholars to the Arab countries and the world. Therefore, it pays intensive and accurate attention to scientific research and exerts all its scientific and administrative energies to make its outcome have a solid knowledge production by providing high-quality scientific programs which utilize and explore the innovative dimension of knowledge.

2. Program Mission

The Department of Law seeks to provide students with the necessary legal skills to enable them, after graduation, to successfully practice legal professions and benefit from their specialization in the practical and applied field

3. Program Objectives

The objectives of the academic program of the Department of Law vary to include a wide range of basic and specialized knowledge and skills that students need to succeed in the legal field. Here are some of the main objectives:

1. Comprehensive understanding of laws and regulations: Providing students with in-depth knowledge of local and international laws and regulations, including an understanding of the historical, political and social developments that led to their formation.
2. Developing analytical and critical thinking skills: Encouraging students to develop their abilities in legal analysis and critical thinking, enabling them to evaluate legal arguments and formulate effective legal strategies.
3. Legal research and writing skills: Enhancing students' ability to conduct independent legal research and write legal documents and legal memoranda clearly and accurately.
4. Practical practice and procedural skills: Providing opportunities for students to apply legal knowledge in practical scenarios through practical exercises, mock trials, and internship programs.
5. Ethics and professional responsibility: Establishing the importance of legal ethics and professional responsibility, and encouraging students to adhere to high ethical

standards in their legal practice.

6. **Effective Communication:** Improve students' oral and written communication skills, including the ability to explain legal issues and regulations to non-legal audiences.

7. **Global Awareness and Diversity:** Enhance students' understanding of global influences on law and encourage appreciation for cultural and legal diversity

8. **Contribution to Public Service and Society:** Motivate students to use their legal skills and knowledge to serve the community and contribute to social justice.

In achieving these goals, the academic program of the Department of Law seeks to prepare graduates who are able to deal efficiently and effectively with complex challenges in the field of law and contribute positively to society.

4. Program Accreditation

Does the program have program accreditation? And from which agency? NO

5. Other external influences

External influences on an academic program in the Department of Law may include:

1. **Changes in legislation and regulations:** Changes in legislation and regulations can affect the content of the academic program and how subjects are taught.

2. **Social and cultural developments:** Shifts in society and culture can affect the demand for particular specializations in the field of law, and the academic program must therefore adapt to these changes.

3. **Technology:** Technological developments can affect how law is taught and the use of new technologies in legal research and legal work.

4. **Job and professional requirements:** The job market is constantly changing, and job and professional requirements can affect the content of the academic program and the skills that students must develop.

5. **Economic developments:** Changes in the economy, such as economic fluctuations and economic growth, can affect the demand for legal specializations and the career paths available to law graduates.

6. Program Structure

Program Structure	Number of Courses	Credit hours	Percentage	Reviews*
Institution Requirements	38	90		Basic
Department Requirements	YES			
Summer Training	There is			
Other				

* This can include notes whether the course is basic or optional.

7. Program Description				
Year/Level	Course Code	Course Name	Credit Hours	
			theoretical	Practical
2023-2024 / First	HUC-LAW-001	Introduction to the Study of Law	3	
2023-2024 / First	HUC-LAW-002	Constitutional	3	
2023-2024 / First	HUC-LAW-003	History of Law	2	
2023-2024 / First	HUC-LAW-004	Introduction to the Study of Sharia	2	
2023-2024 / First	HUC-LAW-005	Criminology and Punishment	2	
2023-2024 / First	HUC-LAW-006	Human Rights	1	
2023-2024 / First	HUC-LAW-007	Arabic Language	2	
2023-2024 / First	HUC-LAW-008	Programming	1	1
2023-2024 / First	HUC-LAW-009	English Language	2	
2023-2024 / Second	HUC-LAW-010	HUC-LAW-010	4	
2023-2024 / Second	HUC-LAW-011	Civil Law	3	
2023-2024 / Second	HUC-LAW-012	Administrative Law	3	
2023-2024 / Second	HUC-LAW-013	General Penal Code	3	
2023-2024 / Second	HUC-LAW-014	Personal Status Law	3	
2023-2024 / Second	HUC-LAW-015	Public Finance	2	
2023-2024 / Second	HUC-LAW-016	Commercial Law	2	
2023-2024 / Second	HUC-LAW-017	Political Systems	2	
2023-2024 / Second	HUC-LAW-007	English Language	1	
2023-2024 / Second	HUC-LAW-018	Arabic Language	2	
2023-2024 / Second	HUC001	Programming	S	1

2023-2024 / Third	HUC-LAW-019	Civil Contracts	3	
2023-2024 / Third	HUC-LAW-020	Public International Law	3	
2023-2024 / Third	HUC-LAW-021	Civil Procedures	3	
2023-2024 / Third	HUC-LAW-022	Special Amnesty Law	3	
2023-2024 / Third	HUC-LAW-023	Criminal Procedures	2	
2023-2024 / Third	HUC-LAW-024	Administrative Judiciary	2	
2023-2024 / Third	HUC-LAWW-025	Virtual Court	2	
2023-2024 / Third	HUC-LAW-026	Commercial Companies	1	
2023-2024 / Third	HUC-LAW-027	Legal Research Principles	1	
2023-2024 / Fourth	HUC-LAW-028	Real Rights	3	
2023-2024 / Fourth	HUC-LAW-030	Labor Law and Social Security	3	
2023-2024 / Fourth	HUC-LAW-031	Commercial Papers	2	
2023-2024 / Fourth	HUC-LAW-032	Principles of Jurisprudence	2	
2023-2024 / Fourth	HUC-LAW-033	International Organizations	1	
2023-2024 / Fourth	HUC-LAW-034	Forensic Medicine and Criminal Investigation	1	
2023-2024 / Fourth	HUC-LAW-035	Execution Law	1	
2023-2024 / Fourth	HUC-LAW-036	International Humanitarian	1	
2023-2024 / Fourth	HUC-LAW-037	Graduation Research and Training	1	

8. Expected learning outcomes of the program

The expected learning outcomes of an academic programme in the Department of Law include a wide range of skills and knowledge that students are expected to acquire during their studies. These typically include:

Knowledge

Knowing about different poetic schools

Basic Legal Knowledge: A comprehensive understanding of basic legal principles, theories, and regulations in areas such as constitutional law, criminal law, civil law, commercial law, international law, and others.

Skills

1. Critical and Analytical Thinking Skills: The ability to analyze legal issues, evaluate arguments, and develop legal strategies based on the interpretation of laws and precedents.
2. Legal Research Skills: The ability to effectively use legal research resources and tools to locate relevant laws, court decisions, and other materials necessary to support legal arguments.

3. **Communication Skills:** The ability to write legal documents clearly and concisely and communicate effectively orally, in both judicial and non-judicial settings.
4. **Practical and Applied Skills:** The ability to apply legal knowledge in practical contexts, including legal representation of clients, negotiation, and dispute resolution.

Ethics

1. **Legal Ethics and Professional Responsibility:** Understanding the ethical rules and professional responsibilities that guide the conduct of lawyers and legal professionals.
2. **Global and Local Awareness:** Understanding the impact of legal laws and practices in local and global contexts, and how legal issues intertwine across borders.
3. **Flexibility and Adaptability:** The ability to adapt to changes in legal laws and practices and develop innovative legal strategies.
4. **Strategic Thinking and Leadership:** Developing strategic thinking skills and the ability to lead legal teams and projects.

9. Teaching and Learning Strategies

Teaching and learning strategies in an academic program for the Department of Law can be varied using a variety of teaching methods and techniques. Here are some strategies that can be effective:

1. Group discussions: Encouraging students to participate in group discussions on specific legal issues can enhance a deeper understanding of the topics and develop critical thinking skills.
2. Interactive lessons: Using interactive techniques such as interactive presentations, group activities, and educational games to engage students and motivate them to participate.
3. Project-based learning: Designing practical projects that require students to apply legal concepts in practical contexts, helping them develop analytical and practical application skills.
4. Practical lessons: Organizing field visits to courts or law firms, legal workshops, and other practical activities that allow students to experience the practical aspects of practicing law.
5. Collaborative learning: Encouraging students to work together in small groups to solve legal problems, enabling them to share knowledge and experiences and develop their collaboration and communication skills.
6. Continuous diagnostic assessment: Using a variety of assessment methods such as tests, projects, and group work to provide ongoing feedback and motivate students to improve their performance.
7. ICT in Education: Using interactive educational media and online legal applications to enhance student engagement with course materials and provide opportunities for continuous learning outside the classroom. Using these strategies, an academic program in the Department of Law can enhance the effectiveness of the learning process and achieve the expected learning objectives of students.

10. Evaluation methods

1. Conducting written and oral tests on an ongoing basis
2. Conducting semester exams (for the first and second semesters).
3. Conducting the final exam.
4. Writing reports or scientific research on topics related to the teaching material.
5. Asking questions and discussions during lectures and assigning marks to the student.

11. Faculty

Faculty Member: Dr. Najwa Abdulkareem Khalid						
Academic Rank	Specialization		Special Requirements/Skills (if applicable)		Number of the teaching staff	
	General	Special			Staff member	1
Prof. Dr. Mohammed Ali Salem	Law	Criminal Law			1	
Prof. Dr. Hekmat Al-Dabbagh	English					1
Prof. Dr. Alaa Al-Hussaini	Law	Administrative				1
Assistant Professor Dr. Yousef Saadoun Mohammed	Law	Civil				2
Assistant Professor Dr. Haider Hussein Al-Kraiti	Law	Criminal				1
Assistant Professor Dr. Ali Mohammed Aminif	Political Science					1
Assistant Professor Dr. Dhurgham Rashid Nouri	Law	Constitutional			1	
Assistant Professor Dr. Karar Hassan Kazim	Law	Civil			1	
Assistant Professor Dr. Zainab Razzaq	Law	Commercial				1
Assistant Professor Dr. Mustafa Ali Hamza Asal	Law	Criminal				1
Assistant Professor Dr. Karim Ghanem Farhan Imran	Law	Civil				1
Assistant Professor. Shatha Ali Ahmed	Law	Administrative			1	
Assistant Professor Aseel Razzaq Sayhoud	Law	Civil			1	
Assistant Professor. Hassan Tahseen Ali	Law	Criminal			1	
Assistant Professor. Wissam Hassan Mandeel Abdullah	Law	Constitutional				1
Assistant Professor . Radhab Nahed	Law	Arabic				1
Assistant Professor. Duha Ismail	Law	Computers				1
Assistant Professor. Rami Hatem Obaid Aboud	Law	Criminal				1

Professional Development
Mentoring new faculty members
Continuous and periodic follow-up of the program. Assigning new teachers a number of duties that require external information.

Professional development of faculty members

Emphasis on holding seminars, lectures and discussions on an ongoing basis

12. Acceptance Criterion

Admission to the department is subject to the criteria set by the Ministry of Higher Education and Scientific Research.

13. The most important sources of information about the program

- 1. Required textbooks.
- 2. Supporting scientific books and references.
3. Specialized scientific books and sources in various branches of law.
4. The Internet.
5. The virtual library of the Ministry of Higher Education and Scientific Research.
6. Scientific seminars, conferences and training courses.

14. Program Development Plan

1. Introducing modern source books and methodology and searching for modern sources from approved websites
2. Diversity in lecture delivery methods.
3. Using all modern means used in teaching and being familiar with everything new and innovative in teaching and learning strategies
4. Benefiting from the latest developments in the results of modern scientific research
5. Expanding the curriculum vocabulary
6. Preparing future work lessons.

Program Skills Outline															
				Required program Learning outcomes											
Year/Level	Course Code	CourseName	Basic or optional	Knowledge				Skills				Ethics			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
2023-2024 / First	HUC-LAW-001	Introduction to the Study of Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-002	Constitutional	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-003	History of Law and the Code of Hammurabi	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-004	Introduction to the Study of Sharia	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-005	Criminology and Punishment	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-006	Human Rights	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-007	Arabic Language	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-008	Programming	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-009	English Language	Basic	√	√	√	√	√	√	√	√	√	√	√	√
2023-2024 / Second	HUC-LAW-010	Civil Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-011	Administrative Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-012	General Penal Code	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-013	Personal Status Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√

	HUC-LAW-014	Public Finance	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-015	Commercial Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√
2023-2024 / Third	HUC-LAW-016	Political Systems	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW— 017	English Language	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-007	Arabic Language	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-018	Programming	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC001	Baath Crimes	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-019	Civil Contracts	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-020	Public International Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-021	Civil Procedures	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-022	Special Amnesty Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-023	Criminal Procedures	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-024	Administrative Judiciary	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAWW- O25	Virtual Court	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-026	Commercial Companies	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-027	Legal Research Principles	Basic	√	√	√	√	√	√	√	√	√	√	√	√
2023-2024 / Fourth	HUC-LAW-028	Real Rights													
	HUC-LAW-030	Labor Law and Social Security													

	HUC-LAW-031	Commercial Papers	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-032	Principles of Jurisprudence	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-033	International Organizations	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-034	Forensic Medicine and Criminal Investigation	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-035	Execution Law	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-036	International Humanitarian	Basic	√	√	√	√	√	√	√	√	√	√	√	√
	HUC-LAW-037	Graduation Research and Training	Basic	√	√	√	√	√	√	√	√	√	√	√	√

- Please tick the boxes corresponding to the individual program learning outcomes under evaluation

